

	PARVATIBAI GENBA MOZE COLLEGE OF ENGINEERING WAGHOLI PUNE INTERNAL QUALITY ASSURANCE CELL	Record No.:
		IQAC/2021-2022/II/05
		Revision: 00
		Date: 29/03/2022

Notice : IQAC Meeting 01

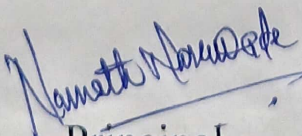
Meeting of all IQAC Members is called on dated **01/04/2022 (Thursday)** along Training & Placement officer and College Exam Officer to discuss following agendas:

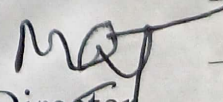
Agenda No	Details
1	Appointment of New IQAC Coordinator.
2	Discussion on details of Honor Courses with CEO.
3	Review of UIC.
4	Conduction of In-semester Examination
5	Implementation of Employability Courses: IIT Spoken Tutorial.
6	Review of Placement activities.
7	Requirement and Purchase of Instruments as per 2019 pattern syllabus.
8	Discussion on AQAR 2021-2022.
10	Distribution of College Level Portfolios to Faculty.
11	College level activity to be conducted.

Meeting Venue: IQAC Cell (Room no A15)

Time 11.00am


IQAC Coordinator


Principal


Director

IQAC Coordinator
 Parvatibai Genba Moze
 College Of Engineering,
 Gat No.1178, Wagholi, Pune- 411 207.



Principal
 Parvatibai Genba Moze
 College of Engineering
 Gat No.2181, Wagholi, Pune- 412 201





PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING WAGHOLI PUNE
**INTERNAL QUALITY ASSURANCE
CELL**

Record No.:
IQAC/2021-2022/II/05

Revision: 00

Date: 29/03/2022

Received Notice for Meeting 01 scheduled on date 01.04.2022

S.No	Role in IQAC	Name	Position	Signature
1	Chairperson	Dr Navnath Narawade	Principal	
2	Management Representative	Shri Rambhau Moze	President	
3	IQAC Coordinator	Mrs Arshi Khan	----	
4	Member (Faculty)	Dr M G Jadhav	Director	
5	Member(Faculty)	Mr Vijay Rathi	Dean Administration	
6	Member(Faculty)	Mr Shrikant Dhamdhare	HOD (Computer Engg)	
7	Member(Faculty)	Mr Abid Sheikh	HOD (Information Technology)	
8	Member(Faculty)	Mr Mahesh Pardeshi	HOD (Civil Engg)	
9	Member(Faculty)	Mr Rajkumar Panchal	HOD (Mechanical Engg)	
10	Member(Faculty)	Mrs Radhika Somani	HOD (E&TC)	
11	Member(Faculty)	Mr Tanmay Hon	HOD (APS)	
12	Member(Administrative Staff)	Mr Changdeo Masal	Office Superintendent	
13	Member(Alumni Representative)	Mr Akash Anpat	Alumni	
14	Member(External Expert)	Mr Vivek Kabra	Industrialist	
15	Member(Student Representative)	Mr Satyam Singh	BE (Computer Engg)	
16	Training & Placement officer	Mr Salim Mulla	Training & Placement officer	
17	College Exam Officer	Mr Pratik Satav	College Exam Officer	

Internal Quality Assurance Cell meeting was conducted on 29/03/2022.

Agenda No 1 →

Appointment of New IQAC Co-ordinator.

Discussion →

It was discussed & decided by all members in meeting that portfolio of IQAC Co-ordinator should be handed over to Arshi Khan.

Agenda No 2 →

Discussion on implementation of Honor Courses.

Discussion →

CEO Mr. Pratik Satav was requested to by IQAC to explain the credits & implementation of Honors Course Syllabus. After discussion by Panel it was decided that Heads should guide students for selection of honor course which will be beneficial to them in long run.

Agenda No 3 →

Conduction of University In - Semester Examination April 2022

Discussion →

The Panel discussed on circular number 367 of SPPU and flexibility was given to respective Heads to conduct In-semester exam online / Offline / hybrid mode as per their subjects and departmental convenience.

It was decided to conduct In - semester exam in between 15 April 2022 to 20 April 2022.

It was also discussed that records & proofs of the same i.e Academic record number 45, 46, 47, 48 & 75 should be submitted to IQAC duly checked & signed by Principal.

Agenda No 4 →

Review of University Inspection Committee

Discussion →

Principal Dr Narawade gave detail Review of university Inspection committee which visited institute on 28/3/2022

Agenda No 5 →

Implementation of Employability Courses
: IIT Spoken Tutorial.

Discussion →

Discussion was done on schedule of IIT spoken tutorial exams.

Dates scheduled for exam are 27, 28, 29, 30 April 2022.

Co-ordinator from each department should be appointed and maximum number of students should be encouraged to appear for exam.

Re-exam should be arranged in between 17 to 20 May 2022.

Agenda No 6 →

Review of Placement activities.

Discussion →

It was unanimously decided to conduct seminars / workshops / Trainings / Placement drives in the institute for final year students.

Agenda No 7 →

Requirement and Purchase of instruments as per 2019 pattern syllabus.

Discussion →

It was discussed and all Heads were asked to check with syllabus of 2019 pattern and submit the requirements to Dean Administration.

Agenda No 8 →

Discussion on AQAR 2021 - 2022.

Discussion →

NAAC Co-ordinator Abid Sheikh Sir discussed the points to be completed for submission of AQAR 2020 - 2021. Last date of AQAR submission is 15th May 2022.

Criteria Co-ordinators were asked to be keep the templates ready & should be verified before submission.

Agenda No 9 →

Distribution of College level portfolios to faculty.

Discussion →

Discussion & review was taken done college level portfolios handled by faculties at present.

Changes were recommended by panel & it was decided to implement the changes.

Agenda No 10 →

Conduction of College level activities.

Discussion →

As the college is running smoothly offline and there is good turn out of students. It was discussed that college level activities related to soft skills, personality development, career guidance etc should be conducted on regular basis for students.

	PARVATIBAI GENBA MOZE COLLEGE OF ENGINEERING WAGHOLI PUNE INTERNAL QUALITY ASSURANCE CELL Academic Year 2022-2023	Record No.: IQAC/2022-2023/M2
		Revision: 00
		Date: 14/10/2022

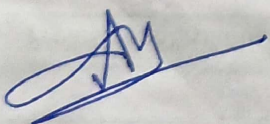
Notice: IQAC Meeting No: 02

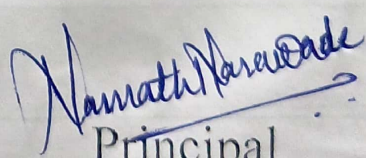
Meeting of all IQAC Members is called on dated 28th of October 2022 to discuss following agendas:

Agenda No	Details
1	Verification of ISO Files.
2	Adhoc Approval of Teachers.
3	Orientation of FE and DSE students.
4	Organization of Aptitude, Soft Skills and Software trainings.
5	Review of Feedback and Remedial Action.

Meeting Venue: IQAC Cell (Room no A15)

Time 11.00am


IQAC Coordinator
IQAC Coordinator
 Parvatibai Genba Moze
 College Of Engineering
 Cat No.1178, Wagholi, Pune- 412 207.


Principal
Principal
 Parvatibai Genba Moze
 College of Engineering
 Cat No.2181, Wagholi. Pune- 412 20





PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING WAGHOLI PUNE
**INTERNAL QUALITY ASSURANCE
CELL**

Record No.: IQAC/2022-
2023/M2

Revision: 00

Date: 14/10/2022

Received Notice for Meeting 02 scheduled on date 28/10/2022 (Friday)

S.No	Role in IQAC	Name	Position	Signature
1	Management Representative	Shri Rambhau Moze	President	
2	IQAC Chairperson	Dr Navnath Narawade	Principal	
3	IQAC Coordinator	Mrs Arshi Khan	----	
4	Member(Faculty)	Mr Vijay Rathi	Dean Administration	
5	Member(Faculty)	Mr Shrikant Dhamdhare	HOD (Computer Engg)	
6	Member(Faculty)	Mr Abid Sheikh	HOD (Information Technology)	
7	Member(Faculty)	Mr Mahesh Pardeshi	HOD (Civil Engg)	
8	Member(Faculty)	Mr Rajkumar Panchal	HOD (Mechanical Engg)	
9	Member(Faculty)	Mrs Radhika Somani	HOD (E&TC)	
10	Member(Faculty)	Mr Tanmay Hon	HOD (APS)	
11	Member(Administrative Staff)	Mr Changdeo Masal	Office Superintendent	
12	Member(Alumni Representative)	Mr Akash Anpat	Alumni	
13	Member(External Expert)	Mr Vivek Kabra	Industrialist	
14	Member (Student Representative)	Mr Vishal Waghmare	BE (E&TC)	



PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING WAGHOLI PUNE
**INTERNAL QUALITY ASSURANCE
CELL**

Record No.:

Revision: 00

Date: 28/10/22

Meeting Attendance

S.No	Role in IQAC	Name	Position	Signature
1	Management Representative	Shri Rambhau Moze	President	<i>[Signature]</i>
2	IQAC Chairperson	Dr Navnath Narawade	Principal	<i>[Signature]</i>
3	IQAC Coordinator	Mrs Arshi Khan	----	<i>[Signature]</i>
4	Member(Faculty)	Mr Vijay Rathi	Dean Administration	<i>[Signature]</i>
5	Member(Faculty)	Mr Shrikant Dhamdhare	HOD (Computer Engg)	<i>[Signature]</i>
6	Member(Faculty)	Mr Abid Sheikh	HOD (Information Technology)	<i>[Signature]</i>
7	Member(Faculty)	Mr Mahesh Pardeshi	HOD (Civil Engg)	<i>[Signature]</i>
8	Member(Faculty)	Mr Rajkumar Panchal	HOD (Mechanical Engg)	<i>[Signature]</i>
9	Member(Faculty)	Mrs Radhika Somani	HOD (E&TC)	<i>[Signature]</i>
10	Member(Faculty)	Mr Tanmay Hon	HOD (APS)	<i>[Signature]</i>
11	Member(Administrative Staff)	Mr Changdeo Masal	Office Superintendent	<i>[Signature]</i>
12	Member(Alumni Representative)	Mr Akash Anpat	Alumni	<i>[Signature]</i>
13	Member(External Expert)	Mr Vivek Kabra	Industrialist	<i>[Signature]</i>
14	Member (Student Representative)	Mr Vishal Waghmare	BE (E&TC)	<i>[Signature]</i>

Internal Quality Assurance Cell meeting was conducted on 28/10/22.

Following agendas were discussed →

Agenda No 1

Verification of ISO files.

Discussion →

It was discussed that all academic ISO formats should be verified. It should be verified that ISO files contain proper formats duly signed by HOD and Principal.

Agenda No 2

Adhoc approval of teachers.

Discussion →

It was instructed that process of adhoc approval of newly recruited faculties and other existing faculty should be initiated and completed on priority.

Agenda No 3

Orientation of FE and DSE students.

Discussion →

It was discussed and decided that orientation for FE and DSE students should be organized. Orientation program

should help students understand rules and regulations of SPPU, college, execution of curriculum, exam pattern and exam results rules, attendance criteria, guidelines to fill EBC and scholarship forms.

Agenda No 4

Organization of aptitude, soft skills and software trainings

Discussion →

It was discussed that training should be organized for softskill, aptitude and software so as to make students ready for upcoming placements.

Agenda No 5

Review of feedback and remedial action.

Discussion →

Mid-semester feedback was reviewed by committee and it was decided that remedial action like increase in number of lectures, conducting practice sessions for subjects Mathematical subjects. Appreciation letter should be given to faculties with good result.

Agenda No 6

Review of Mid - Semester Assessment.

Discussion →

Mid - Semester assessments of all departments were reviewed. Smooth conduction of practical schedule was observed.

	PARVATIBAI GENBA MOZE COLLEGE OF ENGINEERING WAGHOLI PUNE INTERNAL QUALITY ASSURANCE CELL Academic Year 2022-2023	Record No.: IQAC/2022-23/M3
		Revision: 00
		Date: 07/01/2023

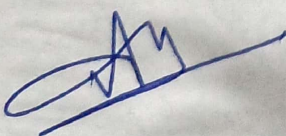
Notice: IQAC Meeting No 03

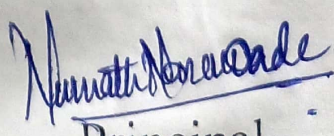
Meeting of all IQAC Members is called on dated 21st of January 2023 (Friday) to discuss following agendas:

Agenda No	Details
1	Planning of International Conference 2022-2023.
2	Conduction of College Level Activities.
3	Collection and uploading of AICTE data.
4	Implementation of IIT Mumbai Spoken tutorial and other online courses for students and faculties.
5	Review of Placement Activities.
6	Requirement of new faculties in all departments.

Meeting Venue: IQAC Cell (Room no A15)

Time 11.00am


IQAC Coordinator
IQAC Coordinator
 Parvatibai Genba Moze
 College Of Engineering,
 Gat No.1178, Wagholi, Pune- 411 207.


Principal
Principal
 Parvatibai Genba Moze
 College of Engineering
 Gat No.2181, Wagholi, Pune- 412 20



PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING, WAGHOLI PUNE
**INTERNAL QUALITY ASSURANCE
CELL**

Record No.: IQAC/2022-
23/M3

Revision: 00

Date: 07/01/2023

Received Notice for Meeting no 03 scheduled on date 21/01/2023

S.No	Role in IQAC	Name	Position	Signature
1	Management Representative	Shri Rambhau Moze	President	
2	IQAC Chairperson	Dr Navnath Narawade	Principal	
3	IQAC Coordinator	Mrs Arshi Khan	----	
4	Member(Faculty)	Mr Vijay Rathi	Dean Administration	
5	Member(Faculty)	Mr Shrikant Dhamdhare	HOD (Computer Engg)	
6	Member(Faculty)	Mr Abid Sheikh	HOD (Information Technology)	
7	Member(Faculty)	Mr Mahesh Pardeshi	HOD (Civil Engg)	
8	Member(Faculty)	Mr Rajkumar Panchal	HOD (Mechanical Engg)	
9	Member(Faculty)	Mrs Radhika Somani	HOD (E&TC)	
10	Member(Faculty)	Mr Tanmay Hon	HOD (APS)	
11	Member(Administrative Staff)	Mr Changdeo Masal	Office Superintendent	
12	Member(Alumni Representative)	Mr Akash Anpat	Alumni	
13	Member(External Expert)	Mr Vivek Kabra	Industrialist	
14	Member (Student Representative)	Mr Vishal Waghmare	BE (E&TC)	



PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING WAGHOLI PUNE
**INTERNAL QUALITY ASSURANCE
CELL**

Record No.: IQAC/2022-
23/M3

Revision: 00

Date: 21/01/2023

Meeting Attendance

S.No	Role in IQAC	Name	Position	Signature
1	Management Representative	Shri Rambhau Moze	President	
2	IQAC Chairperson	Dr Navnath Narawade	Principal	
3	IQAC Coordinator	Mrs Arshi Khan	----	
4	Member(Faculty)	Mr Vijay Rathi	Dean Administration	
5	Member(Faculty)	Mr Shrikant Dhamdhare	HOD (Computer Engg)	
6	Member(Faculty)	Mr Abid Sheikh	HOD (Information Technology)	
7	Member(Faculty)	Mr Mahesh Pardeshi	HOD (Civil Engg)	
8	Member(Faculty)	Mr Rajkumar Panchal	HOD (Mechanical Engg)	
9	Member(Faculty)	Mrs Radhika Somani	HOD (E&TC)	
10	Member(Faculty)	Mr Tanmay Hon	HOD (APS)	
11	Member(Administrative Staff)	Mr Changdeo Masal	Office Superintendent	
12	Member(Alumni Representative)	Mr Akash Anpat	Alumni	
13	Member(External Expert)	Mr Vivek Kabra	Industrialist	
14	Member (Student Representative)	Mr Vishal Waghmare	BE (E&TC)	

Internal Quality Assurance Cell Meeting was conducted on 21/01/23

Following agendas were discussed →

Agenda No 1

Planning for International Conference 2022-2023

Discussion →

It was decided that "International Conference on modern technologies in Engineering, Science and Management 2022-2023" should be conducted in college. It was discussed that proper planning should be done for successful conduction of event.

Agenda No 2

Conduction of College level activities.

Discussion →

Discussion was done on planning of extra curricular activities like Tarang and sports like Moze Premier League. Technical festival "Technomeet 2023" should also be planned.

All events should be properly planned

Agenda No 3.

Collection and uploading of AICTE data.

19pA

Discussion →

Pertaining to cut off data of uploading institute details to AICTE, it was instructed that that work should be keenly handled and completed under the guidance of Hon. Principal Sir.

Agenda No 4

Implementation of spoken tutorial and online courses → MOOCs, SWAYAM (Review and Analysis)

Discussion →

Discussion was done on implementation of various courses like spoken tutorial MOOCs, SWAYAM for students of every branch. Also review was taken about courses previously implemented.

Agenda No 5

Review of Placement activities.

Discussion →

Discussion and review was taken about placement activities undertaken in previous session and it was decided that placement activities should be increased and various companies of nearby industrial area should be approached.

Agenda No 6

Requirement of new faculties in all departments.

Discussion →

Keeping in view forthcoming academic session, it was decided that advertisement should be published in various newspapers for call of resumes.

Agenda No 7Preparation for procuring
affiliation from different bodies.Discussion →

It was discussed that cut off dates of various bodies should be marked and all necessary work should be keenly completed before cut off dates.

	PARVATIBAI GENBA MOZE COLLEGE OF ENGINEERING WAGHOLI PUNE INTERNAL QUALITY ASSURANCE CELL Academic Year 2022-2023	Record No.: IQAC/2022-23/M4
		Revision: 00
		Date: 25/03/2023

Notice : IQAC Meeting No 04

Meeting of all IQAC Members is called on dated 8th of April 2023 to discuss following agendas:

Agenda No	Details
1	Preparation and Planning of forthcoming academic year 2023-2024
2	Planning of Admission Process for year 2023-2024
3	College level admissions of SE TE BE for academic year 2023-2024
4	Variation in Intake for the year 2023-2024 and seeking affiliation from SPPU.
5	Recruitment of Faculty for upcoming Academic Year.
6	Review of End Semester Examination and Practical / Oral / Term Work marks
7	Preparation for Conclusion of Semester

Meeting Venue: IQAC Cell (Room no A15)

Time 11.00am

AM
25/03/23

IQAC Coordinator

Parvatibai Genba Moze
College of Engineering
Gat No.1178, Wagholi, Pune- 412 007.

Namath Narasimha

Principal
Principal

Parvatibai Genba Moze
College of Engineering
Gat No.2181, Wagholi. Pune- 412 20





PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING WAGHOLI PUNE
INTERNAL QUALITY ASSURANCE
CELL

Record No.: IQAC/2022-
23/M4

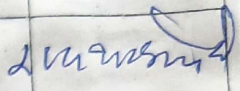
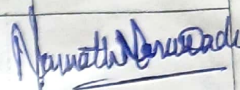
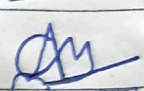
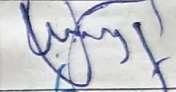
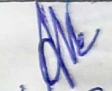
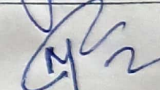
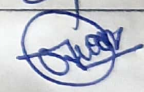
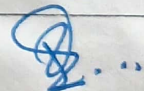
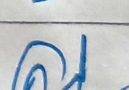
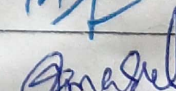
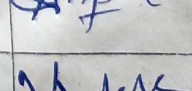
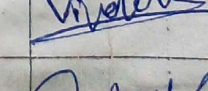
Revision: 00

Date: 25/03/2023

Received Notice for Meeting no 04 scheduled on date 08/04/2023

S.No	Role in IQAC	Name	Position	Signature
1	Management Representative	Shri Rambhau Moze	President	
2	IQAC Chairperson	Dr Navnath Narawade	Principal	
3	IQAC Coordinator	Mrs Arshi Khan	----	
4	Member(Faculty)	Mr Vijay Rathi	Dean Administration	
5	Member(Faculty)	Mr Shrikant Dhamdhare	HOD (Computer Engg)	
6	Member(Faculty)	Mr Abid Sheikh	HOD (Information Technology)	
7	Member(Faculty)	Mr Mahesh Pardeshi	HOD (Civil Engg)	
8	Member(Faculty)	Mr Rajkumar Panchal	HOD (Mechanical Engg)	
9	Member(Faculty)	Mrs Radhika Somani	HOD (E&TC)	
10	Member(Faculty)	Mr Tanmay Hon	HOD (APS)	
11	Member(Administrative Staff)	Mr Changdeo Masal	Office Superintendent	
12	Member(Alumni Representative)	Mr Akash Anpat	Alumni	
13	Member(External Expert)	Mr Vivek Kabra	Industrialist	
14	Member (Student Representative)	Mr Vishal Waghmare	BE (E&TC)	

Meeting Attendance

S.No	Role in IQAC	Name	Position	Signature
1	Management Representative	Shri Rambhau Moze	President	
2	IQAC Chairperson	Dr Navnath Narawade	Principal	
3	IQAC Coordinator	Mrs Arshi Khan	----	
4	Member(Faculty)	Mr Vijay Rathi	Dean Administration	
5	Member(Faculty)	Mr Shrikant Dhamdhere	HOD (Computer Engg)	
6	Member(Faculty)	Mr Abid Sheikh	HOD (Information Technology)	
7	Member(Faculty)	Mr Mahesh Pardeshi	HOD (Civil Engg)	
8	Member(Faculty)	Mr Rajkumar Panchal	HOD (Mechanical Engg)	
9	Member(Faculty)	Mrs Radhika Somani	HOD (E&TC)	
10	Member(Faculty)	Mr Tanmay Hon	HOD (APS)	
11	Member(Administrative Staff)	Mr Changdeo Masal	Office Superintendent	
12	Member(Alumni Representative)	Mr Akash Anpat	Alumni	
13	Member(External Expert)	Mr Vivek Kabra	Industrialist	
14	Member (Student Representative)	Mr Vishal Waghmare	BE (E&TC)	

Internal Quality Assurance Cell meeting
was conducted on 8/04/23

Following points were discussed in meeting →

Agenda No 1

Preparation and Planning of forthcoming academic year 2023 - 2024.

Discussion →

As per university circular no 92 of 2023 dated 30/05/2023, classes of third year and final year is going to commence from 10/07/2023, so the Principal and Heads were instructed that proper planning should be done for imparting quality education to students.

It was discussed and directed that Academic calendar and activity calendar should be prepared reflecting all the curricular and extra curricular activities.

Agenda No 2

Admission Process for year
2023 - 2024.

Discussion →

It was discussed and directed that the admission process for first year and direct second year of all branches should be executed under the guidance of Dean Admin Prof. Vijay Rath. Rigorous calling should be done and proper information about institute should be shared. Proper teams should be formed to carry out process smoothly.

Agenda No 3

College level admissions of SE, TE, BE for academic year 2023 - 2024.

Discussion →

It was discussed and decided that students should be informed about admissions to next year. Dean Admin was instructed to get the

procedure started and Heads were instructed to keep proper follow up of process.

Agenda No 4

Variation in intake for the year 2023-2024 and seeking affiliation from SPPU

Discussion →

It was discussed and decided that keeping in view the increase in demand of software branches amongst students, the intake of software branches should be increased and preparations for application of same should be done.

Agenda No 5

Recruitment of faculty for upcoming Academic year.

Discussion →

Teaching load for upcoming academic year of each department was discussed and it was decided that faculty in each department should be recruited. It was instructed that advertisement in newspapers should be published.

Agenda No 6

Review of End - Semester exam and Oral / Practical / Term work marks.

Discussion →

Discussion was done that end - semester examination should be carried out smoothly under precise supervision.

Mock practical exam and Prelim exam marks should be considered while assessing final oral / practical / Term work marks.

It was instructed that proper assessment of oral practical and term work marks should be done. All instruments and computers in each lab should be checked and repaired if needed for oral / practical exams.

Agenda No 7

Preparation for conclusion of semester

Discussion →

Discussion was done that as end of semester is approaching all necessary records should be monitored. Term end should be declared according to Pune university. Mock practical exam

and Prelim exam should be conducted so as to make students ready for theory and practical exams.



PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING WAGHOLI PUNE
INTERNAL QUALITY ASSURANCE CELL

ACADEMIC YEAR 2023-2024

Record No: IQAC/ 2023-
2024/ M1

Revision: 00

Date: 14/07/23

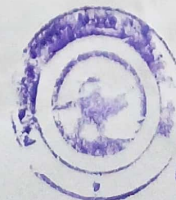
Notice : IQAC Meeting No: 01

Meeting of all IQAC Members is called on dated 21/07/23 to discuss following
agendas:

Agenda No	Details
1	Faculty Appraisal Process.
2	SPPU Adhoc Approval Process of Current Faculties
3	Recruitment of Faculty for semester I of upcoming year 2023-2024.
4	Preparation of smooth conduction of curriculum of academic year 2023-2024.
5	Conduction of Co-curricular and Extra Curricular activities.
6	Verification of ISO files and carrying academic audit for the Academic year 2023-2024.
7	Requirements pertaining to NAAC Cycle II
8	Purchase of Books and Journals for upcoming academic year 2023-2024

Meeting Venue: IQAC Cell (Room no A15)

Time 11.00am



Namath Naru Dade
Principal

Parvatibai Genba Moze
College of Engineering
Gal No.2181, Wagholi, Pune- 412 20





PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING WAGHOLI PUNE
INTERNAL QUALITY ASSURANCE CELL
ACADEMIC YEAR 2023-2024

Record No.:

Revision: 00

Date: 24/07/23

Received Notice for Meeting no 01 scheduled on date

S.No	Role in IQAC	Name	Position	Signature
1	Management Representative	Shri Rambhau Moze	President	
2	IQAC Chairperson	Dr Navnath Narawade	Principal	
3	IQAC Coordinator	Mrs Arshi Khan	----	
4	Member(Faculty)	Mr Shrikant Dhamdhare	HOD (Computer Engg)	
5	Member(Faculty)	Mr Abid Sheikh	HOD (Information Technology)	
6	Member(Faculty)	Mr Mahesh Pardeshi	HOD (Civil Engg)	
7	Member(Faculty)	Mr Rajkumar Panchal	HOD (Mechanical Engg)	
8	Member(Faculty)	Mrs Radhika Somani	HOD (E&TC)	
9	Member(Faculty)	Mr Tanmay Hon	HOD (APS)	
10	Member(Faculty)	Mr. Salim Mulla	Assistant Professor (Civil)	
11	Member(Administrative Staff)	Mr Changdeo Masal	Office Superintendent	
12	Member(Alumni Representative)	Mr Akash Anpat	Alumni	
13	Member(External Expert)	Mr Suhas Choudhary	Industrialist	
14	Member (Student Representative)	Mr Suprit Pawar	BE (E&TC)	



PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING WAGHOLI PUNE
INTERNAL QUALITY ASSURANCE CELL
ACADEMIC YEAR 2023-2024

Record No.:

Revision: 00

Date: 24/07/23

Nan

Meeting Attendance

S.No	Role in IQAC	Name	Position	Signature
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10	Member(Faculty)	Mr. Salim Mulla	Assistant Professor (Civil)	
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13	Member(External Expert)	Mr Suhas Choudhary	Industrialist	
14	Member (Student Representative)	Mr Suprit Pawar	BE (E&TC)	

Internal Quality Assurance Cell meeting was conducted on

Following points were discussed in meeting.

Agenda No 1 →

Faculty appraisal Process.

Discussion →

As proposed by Hon. Principal sir, discussion was done on faculty appraisal process and it was decided that process of faculty appraisal should be initiated through Head's of all departments.

Proposed by → Dr N.S. Narawade

Seconded by → Prof. Areshi Khan

Agenda No 2 →

Savitribai Phule Pune University Adhoc approval of Current Faculties

Discussion →

It was discussed and decided that all concerning authorities should look in SPPU adhoc approval process. It was instructed to complete the process as soon as possible. Also all Head's were instructed to identify the faculties and keenly complete the process.

Proposed by → Dr N. S. Narawade
Seconded by → Prof. Abid Sheikh

Agenda No 3 →

Recruitment of faculty for upcoming semester I of Academic year 2023-2024

Discussion →

Considering teaching load of each department, it was discussed and decided that faculties need to be recruited in all departments and therefore advertisement should be published for call of resumes of all branches for all posts.

Proposed by — Prof. Shrikant Dhamdhere
Seconded by — Prof. Abid Sheikh

Agenda No 4 →

Preparation for smooth conduction of curriculum of Academic year 2023-2024.

Discussion →

Classes of SE, TE, BE are commencing from 10/08/23 & 6/12/2023 respectively. Therefore all Head's were

instructed to conduct lectures and practicals regularly. Also it was instructed to that time table should include soft skill, MOOCs and aptitude training. Heads were instructed to monitor the conduction of lecture and practical very strictly. Also course files of all subject teachers should be checked for proper delivery of the subject.

Proposed by → Prof. Aashi Khan
Seconded by → Prof. Abid Sheikh

Agenda No 5 →

Conduction of Co-curricular and extra curricular activities.

Discussion →

It was discussed and decided that activities should be planned and conducted on the occasion of Engineer's day and Teacher's day. Also co-curricular activities such as seminars, Guest-lecture workshops, Field trips should be conducted so as to enhance the Teaching-Learning process.

Proposed by → Prof. Radhika Somari
Seconded by → Prof. Salim Mulla

Agenda No 6 →
Verification of ISO files and carrying
out Academic audit for the year
Academic year 2022 - 2023

Discussion →

As institute aims to follow standard
procedures, it was discussed and decided
that institute ISO files should be
verified and all formats should be
checked and maintained. Also academic
audit should be conducted for the
previous year.

Proposed by → Dr Narawade.

Seconded by → Prof Arshi Khan

Agenda No 7 →

Requirements pertaining to NAAC Cycle II

Discussion →

It was discussed and decided that
institute is going for NAAC Cycle II
Therefore requirement from all Criteria
Heads should be called for and submitted
to IQAC through Principal.

Proposed by → Dr Narawade

Seconded by → Prof Arshi Khan

Agenda No 8 →

Purchase of books & journals for
upcoming Academic year 2023-2024

Discussion →

It was discussed and decided that purchase of books and journals should be initiated for all courses and completed as soon as possible. It was instructed that Head's should very keenly study syllabus and accordingly place order for the same. List of books required should be submitted to librarian for call of quotation through Principal.

Proposed by → Prof Abid Sheikh
Seconded by → Prof Mahesh Pardihi

	PARVATIBAI GENBA MOZE COLLEGE OF ENGINEERING WAGHOLI PUNE INTERNAL QUALITY ASSURANCE CELL ACADEMIC YEAR 2023-2024	Record No: IQAC/ 2023- 2024/ M2
		Revision: 00
	Date: 01/01/24	

Notice : IQAC Meeting No: 02

Meeting of all IQAC Members is called on dated 9/01/24 to discuss following agendas:

Agenda No	Details
1	Uploading and Review of internal marks of October – November 2023 marks.
2	Review and Planning of Training and Placement activities.
3	IIQA submission and NAAC cycle II preparations.
4	Application for new courses.
5	Feedback of current semester.
6	Preparation of end semester exam December – January 2023.

Meeting Venue: IQAC Cell (Room no A15)

Time 11.00am


IQAC Coordinator
 Parvatibai Genba Moze
 College Of Engineering,
 Gat No.1178, Wagholi, Pune- 411 207.


Principal
 Parvatibai Genba Moze
 College of Engineering
 Gat No.2181, Wagholi, Pune- 412





PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING WAGHOLI PUNE
INTERNAL QUALITY ASSURANCE CELL
ACADEMIC YEAR 2023-2024

Record No.:

Revision: 00

Date: 01/01/24

Received Notice for Meeting no 02 scheduled on date 09/01/24

S.No	Role in IQAC	Name	Position	Signature
1	Management Representative	Shri Rambhau Moze	President	
2	IQAC Chairperson	Dr Navnath Narawade	Principal	
3	IQAC Coordinator	Mrs Arshi Khan	----	
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PARVATIBAI GENBA MOZE COLLEGE OF
ENGINEERING WAGHOLI PUNE
INTERNAL QUALITY ASSURANCE CELL

ACADEMIC YEAR 2023-2024

Record No.:

Revision: 00

Date: 01/01/24

Meeting Attendance

S.No	Role in IQAC	Name	Position	Signature
1	Management Representative	Shri Rambhau Moze	President	
2	IQAC Chairperson	Dr Navnath Narawade	Principal	
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14	Member (Student Representative)	Mr Suprit Pawar	BE (E&TC)	

PAGE NO.:
DATE: / /

Internal Quality Assurance Cell meeting was arranged on _____ to discuss following agendas

Agenda No 1 →

Uploading and Review of Internal marks of October - November 2023 exam.

Discussion →

It was discussed and decided that internal marks of all subjects of all departments should be assessed as per structure of marks decided for the term work assessment. Also it was instructed that marks of all subjects should be uploaded without any mistake and should be duly checked by Heads and Principal.

Proposed by → Dr Namath Naravade
Seconded by → Arshi Khan

Agenda No 2 →

Review and Planning of Training and Placement activities.

Discussion →

All the training and Placement activities were reviewed and it was instructed that stress

should be laid upon increasing placement activities.

Also relevant training activities should be increased.

Proposed by → Dr Navnath Narawade
Seconded by → Prof. Salim Mulla

Agenda No 3 →

IIQA Submission and NAAC Cycle II.
preparations.

Discussion →

It was discussed as NAAC cycle I is going to expire in few short period.

Institute should start preparations for NAAC cycle II. Also Prof Abid Ali was instructed to study IIQA for cycle II.

Proposed by → P. Arshi Khan
Seconded by → P. Abid Sheikh

Agenda No 4 →

Application for New Courses.

Discussion →

In order to expand the area of learning and imparting education, discussion was done on applying and getting new course. So unanimously it was decided to apply for new course 'BCA' as per AICTE circular no / an announcement dated 2

Proposed by → Dr. Navnath Narasabade
Agree seconded by → Prof. Abid Sheikh

Agenda No 5 →

Feedback of current semester.

Discussion →

Feedback being integral part of teaching-learning process, it was discussed and decided to go for feedback process and after detailed analysis appreciation and improvement letter should be issued accordingly.

Proposed by → Prof. Arushi Khan
Seconded by → Prof. Shrikant Dhamdhare

Agenda No 6 →

Preparation of end sem exam. Dec-Jan 2023

Discussion →

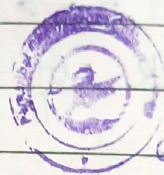
End semester exam of Savitribai Phule Pune university is scheduled from 29/11/23 to

29/01/24 for all branches.
So, it was instructed to do
necessary preparations for exam. Also
CEO should be instructed to conduct
exam strictly as per SPPU rules and
regulations.

Proposed by → Mahesh Pardeshi

Seconded by → Abid Sheikh

Namath Narasimha



Principal

Satish Rai Ganga Mohan
College of Engineering
Gal. No. 2181, Wagholi, Pune - 412 201

22/1/24